



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Conduct a Public Hearing to consider the Community Development Block Grant Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities.

MEETING DATE: February 4, 2009

PREPARED BY: Community Development Department

RECOMMENDED ACTION: Conduct a Public Hearing to consider the Community Development Block Grant Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities.

BACKGROUND INFORMATION: This Public Hearing is required as part of the Federal requirements of the Community Development Block Grant (CDBG) program. No action on the part of the City Council is sought at this time. Staff will consolidate any public comment as part of the input process.

In June 2008, the Council authorized staff to pursue becoming an entitlement community under the Community Development Block Grant (CDBG) Program, beginning with the 2009/10 fiscal year. By becoming an entitlement community, the City has the opportunity to receive a larger annual CDBG allocation, but must comply with additional administrative requirements.

Lodi has received CDBG funding since 1985 as a part of San Joaquin County. San Joaquin County staff has typically allowed the City to select projects and assist with implementing them. Each year, Lodi funds a mix of public works projects (including infrastructure and parks and facilities improvements), non-profit capital projects, economic development activities, and public services. Project eligibility requirements will remain the same when the City becomes an entitlement community.

Funding Allocation

According to HUD, Lodi's preliminary CDBG allocation for 2009/10 is \$743,500. Final allocations are typically released by HUD in February or March. Allocations are not currently anticipated to differ significantly from the estimates provided by HUD.

CDBG Planning

There are three documents that are required by HUD of any jurisdiction seeking to receive CDBG funds, collectively called the Consolidated Plan documents.

The Consolidated Plan is a five-year plan for identifying and addressing community needs. The Plan contains an assessment that defines housing and community development needs for low-income persons and families, as well as a variety of special needs populations, including homeless, elderly, and

APPROVED:

Blair King, City Manager

disabled persons. The needs assessment is based on Census data, other available data sources, and input from community residents and service providers. The second component of the Consolidated Plan is a strategic plan, which lays out the City's method for expending CDBG funds over the five-year period and sets goals and priorities for each type of eligible activity.

The Action Plan is the Consolidated Plan's annual implementing document. The Action Plan provides a detailed description of each activity proposed for the fiscal year. It also contains the City's CDBG budget and goals for the fiscal year.

The Citizen Participation Plan provides the policies and procedures for ensuring public access to CDBG program documents, including noticing and publication requirements. The goal of the Citizen Participation Plan is to give all citizens adequate opportunity to provide comments on CDBG goals, activities, budgets, and reports.

Public Participation

HUD encourages public participation throughout the Consolidated Plan process in order to identify community needs and priorities. City staff plans several opportunities for public involvement throughout the process. There will be three public hearings, one public meeting, an online survey, and opportunities to submit written comments on needs and the draft Plans.

Next Steps

The adopted Consolidated Plan documents must be submitted to HUD no later than May 15, 2009 in order to receive funding beginning July 1, 2009. City staff is actively working on a draft Consolidated Plan, and, as in past years, the City will offer an application process for nonprofit projects. Highlights of the planned schedule include the following:

- February 11 Public meeting on community needs; subrecipient application training
- Feb. 13 - March 13 Online survey available
- March 11 Subrecipient application deadline
- March 24 City Council shirtsleeve session to review applications
- April 1 Public hearing to review draft Consolidated Plan documents
- April 6 - May 6 Public review period
- May 6 Public hearing to adopt Consolidated Plan documents

Up to this point as part of the Urban County designation, this Consolidated Plan process has been handled by San Joaquin County. Through that process we simply provided information and feedback specific to our needs here in Lodi and the County, in turn, incorporated that information into the Plan for the entire Urban County. The point being that this is the same process that has taken place in previous years, only now with City staff rather than the County.

FISCAL IMPACT: The Consolidated Plan documents are anticipated to be completed using the City's 2008/09 CDBG administrative allocation through San Joaquin County. Up to 20 percent of the 2009/10 CDBG allocation may be used for planning and administration.

FUNDING AVAILABLE: N/A


Konradt Bartlam
Interim Community Development Director

CDBG Entitlement Process

Presented by
Community Development Department

February 2009

CDBG Entitlement Process

- Lodi has received Federal CDBG/HOME Program funding through San Joaquin County (SJC).
 - Cooperative Agreement since 1985
- In June 2008, Council authorized staff to pursue status as an Entitlement Community.
 - Receive Federal CDBG funding directly from HUD.
 - Requires that City staff take on administrative role and CDBG planning process.

CDBG Entitlement Process

■ Consolidated Plan Process

□ Three Required Documents

■ Consolidated Plan (Con Plan)

- Five-year plan for identifying and addressing community needs.
 - Housing
 - Homeless
 - Community Development
-

CDBG Entitlement Process

- Consolidated Plan Process
 - Three Required Documents
 - Consolidated Plan
 - Action Plan
 - Annual plan providing detail of each activity proposed for the fiscal year.
 - City's CDBG budget and goals for that fiscal year.
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CDBG Entitlement Process

- Consolidated Plan Process
 - Three Required Documents
 - Consolidated Plan
 - Action Plan
 - Citizen Participation Plan
 - Policies and procedures for ensuring public access to CDBG program documents.
 - Give all citizens adequate opportunity to provide comments on CDBG goals, activities, budgets and reports.
-

CDBG Entitlement Process

- Consolidated Plan Process
 - Three Required Documents
 - Consolidated Plan
 - Action Plan
 - Citizen Participation Plan
 - Annual Review Process
 - Five-year goals to be quantifiable.
 - Progress measured in annual report.
 - Consolidated Annual Performance and Evaluation Report (CAPER)
-

The Consolidated Plan Document

- Previous Goals & Objectives 2005-2010
 - Goals
 - Provide Decent Housing
 - Provide a Suitable Living Environment
 - Expand Economic Opportunities
-

The Consolidated Plan Document

- Previous Goals & Objectives 2005-2010
 - Objectives
 - Increase supply of affordable housing to low-income households.
 - Maintain safe and sanitary housing for low-income households.
 - Ensure long-term affordability of units.
 - Promote homeownership.
 - Provide shelter for the homeless.
-

The Consolidated Plan Document

■ Previous Goals & Objectives 2005-2010

□ Objectives

- Provide supportive services for:
 - Homeless;
 - Persons at risk of homelessness;
 - Those with special-needs; and
 - Low-income households.
 - Increase supply of transitional housing.
 - Increase resources available to address housing-related needs, including the number of community based housing organizations, both for-profit and non-profit.
-

The Consolidated Plan Document

- Previous Goals & Objectives 2005-2010
 - Objectives
 - Eliminate physical barriers that deny access to public and community facilities to those with limited mobility.
 - Provide essential social services, such as food and clothing, crisis intervention, anti-gang alternatives, and day care and recreational opportunities to low-income persons.
 - Encourage economic development activities to create and retain jobs, especially in downtown areas that are in need of physical revitalization and have stagnant rental and high vacancy rates.
-

The Public Participation Plan

- Current schedule is an example of the degree of public involvement that is to be expected.
 - 3 Public Hearings
 - 2 Public Meetings
 - An on-line survey
 - Soliciting written comments from the public, local agencies, service providers, organizations and the business community.
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CDBG Entitlement Process

- Consolidated Plan documents approved and submitted to HUD by May 15th, 2009.
- Questions?



***Please immediately confirm receipt
of this fax by calling 333-6702***

**CITY OF LODI
P. O. BOX 3006
LODI, CALIFORNIA 95241-1910**

ADVERTISING INSTRUCTIONS

**SUBJECT: PUBLIC HEARING TO CONSIDER COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM CONSOLIDATED PLAN AND ACTION PLAN
DEVELOPMENT PROCESS AND TO RECEIVE INPUT REGARDING
COMMUNITY NEEDS AND FUNDING PRIORITIES**

PUBLISH DATE: SATURDAY, JANUARY 24, 2009


LEGAL AD

TEAR SHEETS WANTED: One (1) please

SEND AFFIDAVIT AND BILL TO: RANDI JOHL, CITY CLERK
City of Lodi
P.O. Box 3006
Lodi, CA 95241-1910

DATED: THURSDAY, JANUARY 22, 2009

**ORDERED BY: RANDI JOHL
CITY CLERK**


JENNIFER M. PERRIN, CMC
ASSISTANT CITY CLERK

MARIA BECERRA
ADMINISTRATIVE CLERK

Verify Appearance of this Legal in the Newspaper – Copy to File

LNS	Faxed to the Sentinel at 369-1084 at _____ (time) on _____ (date) _____ (pages)
	Phoned to confirm receipt of all pages at _____ (time) _____ CM _____ JMP (initials)



DECLARATION OF POSTING

PUBLIC HEARING TO CONSIDER COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONSOLIDATED PLAN AND ACTION PLAN DEVELOPMENT PROCESS AND TO RECEIVE INPUT REGARDING COMMUNITY NEEDS AND FUNDING PRIORITIES

On Friday, January 23, 2009, in the City of Lodi, San Joaquin County, California, a Notice of Public Hearing to consider Community Development Block Grant Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities (attached and marked as Exhibit A), was posted at the following locations:

Lodi Public Library
Lodi City Clerk's Office
Lodi City Hall Lobby
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on January 23, 2009, at Lodi, California.

ORDERED BY:

RANDI JOHL
CITY CLERK


JENNIFER M. PERRIN, CMC
ASSISTANT CITY CLERK

MARIA BECERRA
ADMINISTRATIVE CLERK



**THE CITY OF LODI
COMMUNITY DEVELOPMENT DEPARTMENT
Notice of Public Hearing for Discussion of the Community Development
Block Grant Program**

NOTICE ~~IS~~ HEREBY GIVEN that a public hearing will be held on Wednesday, February 4, 2009 at 7:00 p.m. or as soon thereafter as the matter may be heard, in the Lodi City Council Chambers, 305 West Pine Street, Lodi, CA 95241 in order to consider the Community Development Block Grant (CDBG) Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities. The City anticipates receiving approximately \$743,500 in 2009-10 and \$3.7million over the Consolidated Plan period.

The CDBG program provides funding for activities that benefit low-income persons, eliminate slum or blight, or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

In order to secure CDBG funding, the City must complete three planning documents. The Consolidated Plan is a five-year plan for identifying and addressing community needs. The Plan contains an assessment that defines housing and community development needs as well as a strategic plan, which lays out the City's method for expending CDBG funds over the five-year period and sets goals and priorities for each type of eligible activity. The Action Plan is the Consolidated Plan's annual implementing document, and contains the City's budget and goals for the fiscal year. The Citizen Participation Plan provides the policies and procedures for ensuring public access to CDBG program documents, including noticing and publication requirements.

Planning documents will be made available to the public for at least 30 days before adoption by the City Council. The documents ~~are~~ anticipated to ~~be~~ released in **April 2009** for ~~public~~ review and comment.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known regarding community needs and potential activities to be funded under the CDBG Program. If you are unable to attend the public hearing, you may direct written comments to the City Clerk, City of Lodi, PO Box 3006, Lodi, CA 95241, or you may telephone (209) 333-6711. In addition, information is available for review at Lodi City Hall (221 West Pine Street) between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

The City promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.



DECLARATION OF MAILING

PUBLIC HEARING TO CONSIDER COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONSOLIDATED PLAN AND ACTION PLAN DEVELOPMENT PROCESS AND TO RECEIVE INPUT REGARDING COMMUNITY NEEDS AND FUNDING PRIORITIES

On Friday, January 23, 2009, in the City of Lodi, San Joaquin County, California, I deposited in the United States mail, envelopes with first-class postage prepaid thereon, containing a Notice of Public Hearing to consider Community Development Block Grant Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities, attached hereto marked Exhibit A. The mailing list for said matter is attached hereto marked Exhibit B.

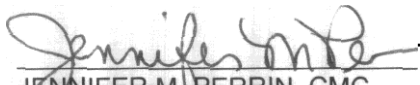
There is a regular daily communication by mail between the City of Lodi, California, and the places to which said envelopes were addressed.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on January 23, 2009, at Lodi, California.

ORDERED BY:

RANDI JOHL
CITY CLERK, CITY OF LODI


JENNIFER M. PERRIN, CMC
ASSISTANT CITY CLERK

MARIA BECERRA
ADMINISTRATIVE CLERK



CITY OF LODI

Carnegie Forum
305 West Pine Street, Lodi

NOTICE OF PUBLIC HEARING

Date: February 4, 2009

Time: 7:00 p.m.

For information regarding this notice please contact:

Randi Johl

City Clerk

Telephone: (209) 333-6702

EXHIBIT A

NOTICE OF PUBLIC HEARING


NOTICE IS HEREBY GIVEN that on **Wednesday, February 4, 2009**, at the hour of 7:00 p.m., or as soon thereafter as the matter may be heard, the City Council will conduct a public hearing at the Carnegie Forum, 305 West Pine Street, Lodi, to consider the following item:

- a) **Community Development Block Grant Program Consolidated Plan and Action Plan development process and to receive input regarding community needs and funding priorities.**

Information regarding this item may be obtained in the Community Development Department, 221 West Pine Street, Lodi, (209) 333-6711. All interested persons are invited to present their views and comments on this matter. Written statements may be filed with the City Clerk, City Hall, 221 West Pine Street, 2nd Floor, Lodi, 95240, at any time prior to the hearing scheduled herein, and oral statements may be made at said hearing.

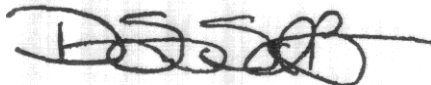
If you challenge the subject matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Clerk, 221 West Pine Street, at or prior to the close of the public hearing.

By Order of the Lodi City Council:


Randi Johl
City Clerk

Dated: January 21, 2009

Approved as to form:



D. Stephen Schwabauer
City Attorney

					Zip
Contact	Company	Address	City	State	
Robina Asghar, Executive Director	Community Partnership for Families of San Joaquin County	PO Box 1569	Stockton	CA	95201 95201
Tim Viall, Executive Director	Emergency Food Bank	7 W. Scotts Avenue	Stockton	CA	95203 95241
Ted Van Alen, Business Administrator	The Salvation Army, Lodi corps	PO Box 1388	Lodi	CA	95241
Wendy Moore, Deputy Director	San Joaquin County Human Services Agency	PO Box 201056	Stockton	CA	95201-3066
Paul Rengh, Executive Director	Second Harvest Food Bank	704 E. Industrial Park Drive	Manteca	CA	95337
Jonathan Quinn, Development Administrator	Senior Service Agency of San Joaquin County	224 S. Sutter St.	Stockton	CA	,5203
Valerie Sims, Administrator/ CEO	VBR Foster Family Agency	1852 W. 11th Street, #699	Tracy	CA	95376
Jo Ann Rimmer	SunHouse	PO Box 348	Lodi	CA	,5241-0348
LOEL Senior Center	Tracy Williams	105 S. Washington	Lodi	CA	95240
Lodi House	Suzanne Mangum	801 S. Washington	Lodi	CA	95240
Mary Graham Children's Shelter Foundation		PO Box 201056	Stockton	CA	95201-3006
Habitat for Humanity	C/O Pete Chadwick	P.O. Box 7429	Stockton	CA	95267
Lodi Boy's & Girl's Club		275 Poplar Street	Lodi	CA	95240
Child Abuse Prevention		P.O. Box 1257	Stockton	CA	95201-1257
Kate Macek, Development Council	Women's Center of San Joaquin County	620 North San Joaquin Street	Stockton	CA	95202

PH for **CDBG Program** Consolidated Plan and Action Plan development process

Director					
One-Eighty Teen Center		17 W. Lockeford Street			95240
Housing Authority		448 S. Center Street	Stockton	CA	95203
Lodi Adopt-A- Child		PO Box 2479	Lodi	CA	95241-2479
Council for the Spanish Speaking		308 N. California Street	Stockton	CA	95202
Lodi Unified School District		1305 E. Vine Street	Lodi	CA	95240